

Rockton Fire Protection District
Board of Trustees Meeting Minutes
September 12, 2017

President Dennis Stien called the meeting to order at 7:00 pm.

Present were: Dennis Stien, Mark Steward, Bryan Northrop, Bruce Lans, Jodi Ewers, Chief Kirk Wilson and Attorney Louis C. Bowman
Staff present: Sheila Douglass

SUBMISSION OF MINUTES

Motion by Bruce Lans to approve the minutes for the regular August 8, 2017 meeting, second by Mark Steward. Discussion had. All ayes. Motion carried 5-0.

TREASURER'S REPORT

Treasurer's Report was submitted. See attached.

PRESENTATION OF BILLS

Motion by Bryan Northrop to approve the payment of bills as presented, second by Bruce Lans. Discussion had. All ayes. Motion carried 5-0.

PUBLIC COMMENT

None.

SPECIAL REPORTS, COMMUNICATIONS AND PRESENTATIONS

Chief Wilson presented the monthly written activity reports. See attached reports: August 2017 Fire and EMS Incidents and July 2017 Ambulance Revenue Summary. See attached. Discussion had. No action taken.

OLD BUSINESS

1. Chief Wilson reported that a bid report for the squad project was published in the Rockford Register Star on August 15, 2017. See attached. Discussion had.

2. Chief Wilson reported receipt of two (2) bids for the Rescue Squad Project.

Air One:	Extrication Tools Package	\$18,115.00
	Air Cascade System	\$14,500.00
	High Pressure Air Bag System	\$16,057.00
	Cordless Handheld Tools	\$5,331.00
First Supply:	Cordless Handheld Tools	\$4,565.00

Bruce Lans moved to approve Air One's bid for the extrication tool package for \$18,115.00, the Air Cascade System for \$14,500.00 and the Air Bag System for \$16,057.00 and First Supply's bid for the Cordless Handheld Tools for \$4,565.00, second by Jodi Ewers. Discussion had. All ayes. Motion carried 5-0.

3. Chief Wilson presented a revised copy of the Property Tax Appeal Board Defense Consortium approved at August 2017 meeting. All board members signed. No discussion had.

4. Atty. Lou Bowman presented the Annual Levy Ordinance #2017-5. Bruce Lans asked for the Annual Levy Ordinance #2017-5 to be laid over until the October 2017 meeting. See attached. Discussion had. No action taken.

5. Chief Wilson presented a proposed policy for Board review and approval of Target Solutions Training SOP #1-I-05. Following these guidelines, Chief recommended to approve a one (1) year contract with Target Solutions in the amount of \$2,825.50. Motion by Bruce Lans to approve, second by Bryan Northrop. See attached. Discussion had. All ayes. Motion carried 5-0.

6. Chief Wilson presented a proposed policy for Board review and approval of Special Event Coverage SOG #2-I-03. Motion by Bruce Lans to approve the policy with the reimbursement rate of \$30.00 per hour with the rewording of paragraph D, under Terms and Conditions, second by Bryan Northrop. See attached. Discussion had.

Dennis Stien moved to amend the original pending motion up to \$50.00 per hour. Amendment to original pending motion failed due to the lack of a second.

Original motion with the reimbursement rate \$30.00 was called for a vote. Motion carried with 4-1 vote; Jodi Ewers voting no.

NEW BUSINESS

1. Bruce Lans presented a renewal statement for Board review and approval for the Compass Insurance commercial insurance policy. Motion by Bryan Northrop to approve and pay the proposed policy, second by Jodi Ewers. See attached. Discussion had. All ayes. Motion carried 5-0.

2. Chief Wilson presented a proposed policy for Board review and approval of Reimbursement and Expenses Guideline SOP #1-I-07. Bruce Lans asked for the policy to be laid over until the October 2017 meeting to allow further review. See attached. Discussion had. No action taken.

3. Chief Wilson presented two (2) proposals for the station call alert system.

NICOM	\$3,501.30
General Communications	\$5,675.00

Chief Wilson recommended purchasing the system through NICOM. Motion by Bruce Lans to approve the project, with 10% contingency, for no more than \$3,851.43, second by Mark Steward. See attached. Discussion had. All ayes. Motion carried 5-0.

4. Chief Wilson presented two (2) proposals for replacement rear drive tires for 1401.
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|--------------|------------|
| Jack's Tires | \$3,141.12 |
| Pomp's Tires | \$3,364.32 |

Chief Wilson recommended purchasing the rear drive tires from Jack's Tires for the amount of \$3,141.12. Motion by Bruce Lans, second by Bryan Northrop. See attached. Discussion had. All ayes. Motion carried 5-0.

5. Chief Wilson presented two (2) proposals to remove and replace the original shingles on the garage.

ERS Builders	\$6,042.00
Briarwood Builders	\$5,850.00

Chief Wilson recommended using Briarwood Builders for the amount of \$5,850.00. Motion by Bryan Northrop, second by Jodi Ewers. Discussion had. Motion carried with 4 votes in favor and 1 abstention, Mark Steward.

6. Bruce Lans asked for the issue of the computer/ IT upgrades to be laid over until the October 2017 board meeting to allow further review. Discussion had. No action taken.

7. Bruce Lans presented a proposal from Creative Craftsmen for bathroom improvements and kitchen ceiling repairs at 212 Green St. Motion by Bryan Northrop to approve the project in the amount of \$2,960.00, with 10% contingency, for no more than \$3,256.00, second by Mark Steward. See attached. Discussion had. All ayes. Motion carried 5-0.

8. Chief Wilson reported that Lieutenant Corbin Bach resigned effective 09/05/2017. Discussion had. No action taken.

GOOD OF THE ORDER

Chief Wilson reported on the good of the order:

- Fire Prevention Open House scheduled for Sunday, October 8th from 7am-12pm.
- 911 Memorial Tribute, held by Edward Jones, took place that morning.

ADJOURN

No further business to come before the Board, the meeting was adjourned at 8:55pm.

Bryan Northrop
Secretary