

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
ROCKTON FIRE PROTECTION DISTRICT

January 10, 2017

Dennis Stien called the regular meeting of the Rockton Fire Protection District to order at 7:00 p.m. at the District Fire Station at 201 North Blackhawk Boulevard, in said District.

Present at the meeting were Dennis Stien, Mark Steward, Bryan Northrop, Bruce Lans, William Campbell, Chief Kirk Wilson and Attorney Louis C. Bowman.

The December 13, 2016 meeting minutes was approved on motion of Mark Steward. Second by Bruce Lans. Discussion had. Motion carried.

Treasurer's Report

A written report was submitted. See attached report.

Mark Steward moved payment of bills as presented. Seconded by William Campbell . Discussion had. Motion carried.

PUBLIC COMMENT, SPECIAL REPORTS, COMMUNICATIONS OR PRESENTATIONS

1. No public comment was presented.
2. Chief Kirk Wilson presented written reports on Fire and EMS incidents for December 2016 and a 2016 annual report; see attached.

OLD BUSINESS

1. Chief Kirk Wilson presented for Board review and approval a written proposed amendments to Out of House Training /Education Administrative Order. Dennis Stien asked the matter be further amended to a maximum of \$1,000.00 per incident for any training expense without prior Board approval. Discussion had. Matter referred back to Chief for further amendment as discussed and requested. Discussion had. No action taken.
2. Chief Kirk reported on the status of the two command cars; both have been delivered to Budweiser Motors and are waiting lighting and radio equipment from a third party vendor. Discussion had. No action taken.

3. Chief Kirk Wilson reported receipt of two proposals for lighting and radio equipment: single head TK790:

General Communication; installed	\$2,489.27
Radiocom; installed	\$2,918.00

Chief Wilson recommended acceptance of the General Comm. Proposal.

Bruce Lans moved approval of the General Communication proposal not to exceed \$2,500.00. Second by Bryan Northrop. Discussion had. Motion carried.

4. Chief Kirk Wilson reported the MABAS Div. 8 recruit academy class is starting this Sat. 1-14-17. RFPD has only four (4) members attending at a cost of \$500.00 each. There are 31 total participants registered. It has come to the attention of the Chief that MABAS Div. 8 is not compensating the instructors notwithstanding they are receiving \$15,500.00 total tuition (31 X 500) and is unaware of what MABAS Div. 8 intends to do with the tuition fees paid. Bruce Lans moved the District pay its participating instructors for the first quarter of the class not to exceed a total of \$1,814.40. Second by Bryan Northrop. Discussion had. Motion carried.

NEW BUSINESS

1. Chief Kirk Wilson resubmitted an Administrative Assistant Succession Plan Discussion had. No action taken.

2. Bryan Northrop advised the Board that he and Bruce Lans to met with the District's investment counselor, Dan Christianson of RBC Investments and suggested that the investment counselor and meet with the entire Board at the June 2017 meeting. Discussion had. No action taken.

3. Chief Kirk Wilson submitted a written proposal to replace the District copier equipment: see attached:

Stateline Copy Products (Stan's Copy)	\$7,934.00 plus maintenance
Impact	\$9,602.00 plus maintenance

Bryan Northrop moved approval of the Stateline proposal for \$7,934.00. Second by William Campbell. Discussion had. Motion carried.

4. Chief Kirk Wilson reported the Annual Awards dinner is scheduled for 3-4-17 at the American center Rockton, Illinois requesting approval of a budget of not to exceed \$5,000.00. Bruce Lans moved approval. Second by Bryan Northrop. Discussion had. Motion carried.

5. Chief Kirk Wilson requested determination of the two (2) 2008 Ford Expeditions as surplus, seeking authority to liquidate both and informed the Board that the blue book values are listed as follows:

Car 1 (more mileage)	\$ 9,699.00*
Car 2 (less mileage)	\$10,719.00*

Bryan Northrop moved approval to declare both vehicles as surplus and authorized the Chief to publish for sealed bids. Second by Mark Steward. Discussion had. Motion carried.

6. Chief Kirk Wilson requested approval of Firefighter, Adam Henderson's request for a 3 month leave of absence to 3-31-17 for personal reasons. Bruce Lans moved approval. Second by Bryan Northrop. Discussion had. Motion carried.

7. Chief Kirk Wilson requested the appointment of five (5) new volunteer firefighters subject to a one year probationary period, being: Nick Fleege, Heather Nodler, Meggan Fiske, Cyrus Logan and Sean Laurent; see attached. Mark Steward moved appointment. Second by William Campbell. Discussion had. Motion carried.

8. Bryan Northrop moved pursuant to 5 ILCS 120/2 (c) (1) the Board recess into closed session to review Fire Chief performance and compensation at 8:23 p.m. Second by Mark Steward. Discussion had. Motion carried.

Dennis Stien convened the closed session at 8:25 p.m.

Present: Dennis Stien, Mark Steward, Bryan Northrop, Bruce Lans, William Campbell, Chief Kirk Wilson and Attorney Louis C. Bowman.

A discussion was had on issue of extra compensation for the Fire Chief for his attendance on ambulance shifts (which he has limited to 3 shifts per month).

At 9:00 p.m. the Fire Chief Kirk Wilson left the meeting.

Further discussion was had over Chief's request for extra compensation and his continuing to sign up for ambulance shifts as well as Chief's annual performance review as well as part-time evaluations and compensation.

At 9:50 p.m. the open Board meeting was reconvened.

9. Bryan Northrop moved increase of the three part-time personel compensation by 2 % of base pay only effective 3-1-17. Second by Bruce Lans. Discussion had. Motion carried.

10. Bryan Northrop moved the Fire Chief's annual compensation be increased by 3 % of base pay only effective 2-1-17 and that he be given a one time \$2,000.00 bonus. Second by Bruce Lans. Discussion had. Motion carried.

There being no further business to come before the Board, at this time the meeting was adjourned at 10:00 p.m.

Secretary