

Rockton Fire Protection District
Board of Trustees Meeting Minutes
December 12, 2017

President Dennis Stien called the meeting to order at 7:00 pm.

Present were: Dennis Stien, Mark Steward, Bryan Northrop, Bruce Lans, Jodi Ewers, Chief Kirk Wilson and Attorney Louis C. Bowman

Staff present: Sheila Douglass

SUBMISSION OF MINUTES

Motion by Bruce Lans to approve the minutes for the regular November 14, 2017 meeting.
Second by Bryan Northrop. Motion carried 5-0.

TREASURER'S REPORT

Treasurer's Report was submitted. See attached.

PRESENTATION OF BILLS

Motion by Mark Steward to approve the Treasurer's Report and payment of bills as presented.
Second by Bryan Northrop. Discussion had. Motion carried 5-0.

PUBLIC COMMENT

None.

SPECIAL REPORTS, COMMUNICATIONS AND PRESENTATIONS

1. Chief Wilson presented the monthly written activity reports. See attached reports: November 2017 Fire and EMS Incidents and October 2017 Ambulance Revenue Summary.
Discussion had. No action taken.

OLD BUSINESS

1. Chief Wilson asked for the Proposed District Strategic Plan (2018-2023) to be laid over until the January 2018 board meeting. Discussion had. No action taken.
2. Chief Wilson presented a proposed policy revision for Board review and approval of the Out of House Training/ Education Guideline (SOP 1-I-49). Motion by Bryan Northrop to approve Chief Wilson's changes, including the slight modification to wording proposed by Attorney Lou Bowman. Second by Jodi Ewers. See attached. Discussion had. Motion carried with 3-2 vote; Dennis Stein and Bruce Lans voting no.
3. Chief Wilson asked for the issue of the EMT-B/ EMT-P Reimbursement Agreement to be laid over until the January 2018 board meeting. Discussion had. No action taken.

NEW BUSINESS

1. Chief Wilson presented three (3) proposals for replacement fire hose.

Dinges (Sales Quote #31658)	\$5,803.95
Dinges (Sales Quote #31995)	\$8,849.00
Air One	\$5,243.00

Chief Wilson recommended purchasing the fire hose through Dinges (Sales Quote #31658). Motion by Bruce Lans to approve the purchase for \$5,803.95. Second by Mark Steward. See attached. Discussion had. Motion carried 5-0.

2. Chief Wilson presented a quote from Jerome Sheet Metal in the amount of \$2,900.00 for the additional fabrication required for the Squad Project (1441). Chief Wilson notified the Board that the project will still be under approved budget after the additional fabrication is complete. See attached. No action taken.

3. Chief Wilson asked for the issue of the Part Time Firefighter Evaluation Form/ Performance Evaluations Part Time Staff (SOP 1-I-33) to be laid over until the January 2018 board meeting. Discussion had. No action taken.

4. Bruce Lans asked for the issue of the District Investment Policy to be laid over until the January 2018 board meeting. No action taken.

5. Chief Wilson asked the Board for approval to sell the old security cameras and DVR equipment that is no longer being used at the station. Motion by Mark Steward to approve selling the old security equipment. Second by Jodi Ewers. Motion carried 5-0.

6. Chief Wilson presented the 2018 Board of Trustees meeting dates. Motion by Bruce Lans to approve 2018 meeting dates as listed. Second by Bryan Northrop. See attached. Motion carried 5-0.

7. Chief Wilson reported that Probationary Firefighter Heather Nadler resigned effective 11/15/2017. Discussion had. No action taken.

8. Attorney Lou Bowman asked for Board review and approval to an amendment to paragraph three (3) in Ordinance 2017-6. Motion by Bryan Northrop to approve the update. Second by Bruce Lans. Motion carried 5-0.

GOOD OF THE ORDER

- Dennis Stein asked Chief Wilson to look into the cost of having the station's floor waxed.

ADJOURN

No further business to come before the Board, the meeting was adjourned at 8:33pm.

Bryan Northrop
Secretary